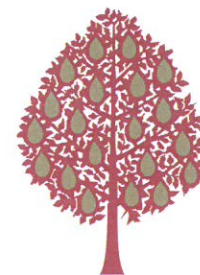


Perryfields



INFANT SCHOOL

Lawn Lane Chelmsford, Essex CM1 7PP

Tel: 01245 268714 Fax: 01245 344296

Email: admin@perryfields-inf.essex.sch.uk

Headteacher: Mrs Amanda Reid

20th October 2017

Dear Parents and Carers

This half term has flown past and I am sure everyone is looking forward to the half term!

This letter is to inform everyone that from now on all communications will be via our email system instead of the normal paper format. As a school we aim to help the environment by reducing our carbon footprint, make information easier and faster to locate anytime and anywhere and to also enhance the school budget. This will hopefully mean no more large handouts of photocopied paper. Information however, that requires a reply slip will continue to be provided as a hard copy to ensure a quick return.

Therefore, I would ask that every parent and carer ensures that the school has your most up to date email address. As a school we regularly send out important information and reminders, so if you do not receive any information via your email for a little while then please contact the office to ensure we have the correct details.

Yours sincerely

Amanda Reid
Headteacher