



7th October 2019

Dear Year 2 Parents and Carers

CHANGES TO THE YEAR 2/3 ADMISSIONS PROCESS

I wish to update you on some changes that Essex County Council are required to make to the admissions process for children transferring from Year 2 of an infant school to Year 3 in a junior school.

Historically, in Essex, there has been no need for the parents of children attending Year 2 of an infant school in Essex to make an application directly to the Council for a place at the partner junior school in Year 3.

However, for admissions from September 2019 this changed. Year 2 parents are now required to make a formal application and submit this to the Local Authority. Applications can be made on-line between 11th November 2019 and the statutory national closing date of 15th January 2020.

The Local Authority have informed us that they will not be writing directly to parents of children in Year 2 about applying. Therefore, I would like to remind all the current Year 2 parents of children in Diamond and Pearl Classes to ensure you complete this application in plenty of time.

Based on the Junior schools admissions policy and criteria, all of the Year 2 children should get a place in Year 3 at the junior school unless there is a late application. Therefore I would advise this date be highlighted on your calendar as a reminder.

Offers will be sent out via email on 16th April 2020.

Yours sincerely

Amanda Reid
Headteacher