



INFANT SCHOOL

Lawn Lane Chelmsford, Essex CM1 7PP
Tel: 01245 268714 Fax: 01245 344296
Email: admin@perryfields-inf.essex.sch.uk
Headteacher: Mrs Amanda Reid

14th July 2017

Dear Parent / Carer of

Music Lessons

I am pleased to confirm your child's music lessons will start week commencing 15th September 2017. There will be 10 lessons during the term with teacher Jane Parker. Lessons will take place on Friday mornings and will be for 15 minutes. Your child will be informed of their lesson time. The cost for the ten lessons will be £70.00.

Please do not return payment or forms before September. Please be assured your child's place is secure and forms can be returned during the first week back in September. Payment can be made on-line over the holidays or brought into school before lessons begin in September.

Payment can be made by cash or cheque or our preferred method is on-line at www.scopay.com/perryfields-inf. Please make cheques payable to Perryfields Infant School.

We would ask that as much notice as possible is given if you know your child is going to be absent for their lesson. Unfortunately we cannot guarantee a refund although the music teacher will endeavour to make up the lesson.

Musical instruments can be hired from Essex Music Services and parents are asked to organise this independently. The school can provide use of a keyboard for lesson time but guitar's must be provided by the individual child. Parents in receipt of state benefits or low incomes may be entitled to 50% reduction in hire charges and a reduction in lesson costs. Full details can be obtained from Essex Music Services on 0333 013 8953 or [email: music@essex.gov.uk](mailto:music@essex.gov.uk).

Should your child wish to discontinue lessons at any time, please be aware that a **minimum** of two weeks' notice before the end of term is required to cancel lessons. The sessions have to be booked in advance, therefore if the required notice is not given payment will still be due.

Yours sincerely

Mrs Amanda Reid
Headteacher

Perryfields Infant School - Music Lessons

Child's Name Class.....

- ☐ I confirm my child would like to learn guitar / keyboard* *(please delete as appropriate).
- ☐ I have paid £70.00 via on-line payments for 10 music lessons starting Friday 15th September 2017.
- ☐ I enclose £70.00 cash / cheque for 10 music lessons starting week commencing Friday 15th September 2017. (Please make cheques payable to Perryfields Infant School)
- ☐ My child no longer wants to take up their opportunity of music lessons.

Contact Number.....
(This number will be given to the music teacher, in the event she needs to contact you at any time regarding the lessons)

Signed..... Date.....
(Parent/Carer)

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Please do inform us as soon as possible and before Friday 7th September if your child no longer requires music lessons to enable us to offer a place to another child.

Thank you.