



## REMOTE LEARNING EXPECTATIONS AND GUIDELINES FOR PARENTS AND PUPILS

NOTE: INFORMATION IS SUBJECT TO CHANGE

We want to emphasise to all parents that we understand the challenges you face as we deal with these unprecedented times. Your child's education is and always has been a shared responsibility and you have been asked to play a greater role than ever before. Our goal is 100% pupil participation in learning at home. We are here to lead, guide and support learning efforts at home if and when the need arises. You are encouraged to reach out to the teachers with any questions and or concerns you may have.

Discussions will continue to be conducted to ensure that we are implementing practices that are in the best interest of supporting high quality, engaged learning for all pupils, maximising the impact of communication and interaction between teacher and pupil, and providing support, collaboration and guidance to teachers and between home and school.

Parents should contact the school on [admin@perryfields-inf.essex.sch.uk](mailto:admin@perryfields-inf.essex.sch.uk) if they do not have access to a device such as a computer, laptop, ipad or tablet to access or complete online learning activities so that alternative arrangements can be made.

The type of remote learning provision will be dependent on which level of isolation or lockdown the school and pupils are faced with.

- a) In the event of one child or a handful of children having to self-isolate due to possible or actual COVID-19 symptoms the class teacher will still be teaching the majority of their class. In this situation, a class working pack will be sent home, usually by email.
- b) In the event of a whole class being sent home/closed, the class teacher, if well enough, will put a weekly learning timetable onto the school website, under the 'Working from home' tab at the top. Weekly plans with links and explanations, work sheets, PowerPoints and short video clips will be available in your child's specific year group tab. Planning will also provide appropriate links to Oak Academy, White Rose Maths and Purple Mash online resources. In addition, pupils should read at least 20 minutes a day (real books if available or Oxford Owls online). If the class is working from home for two weeks or more, the class teacher will make 1:1 calls once a week/fortnight. Parents and children can use DBPrimary to upload work and email their teacher. (Teachers will respond to emails via DBPrimary between 8:30am – 3:30pm within two working days, however if the volume of emails is too great this may take longer).
- c) In the event of whole school closure/lockdown for a longer period of time, the weekly set plans will continue as above. All pupils will be given a 'Home Pack'. This will contain workbooks and various resources aimed at their specific year groups and to use in the event of lockdown (please put this aside when you receive this). Teacher/LSA phone calls will be on a weekly/fortnightly basis and the senior leadership will contact key vulnerable pupils on a weekly basis. Children will be asked to upload specific work to DB Primary for the teachers to mark and provide feedback and give online stickers as rewards. Teachers and LSAs will hold weekly Zoom meetings with their year group and the Senior Leadership Team will hold weekly whole school assemblies.

### ROLES and RESPONSIBILITIES

#### 1. Teachers

- Develop remote lessons and learning activities that are age appropriate and follow the progressive curriculum. Please note that due to the young age of our children, that we will not be conducting live online teaching.
- Provide a full cross-curriculum.
- Be accessible to communicate with parents and pupils during the scheduled workday (8:30-11:30am/12:00pm-3:30pm).
- Teachers are encouraged to check in with pupils and parents regularly through DB Primary mail and the whole class Blog.

- Provide timely feedback on pupil work via DB Primary (maximum 2 pieces of work a week).
- If teachers are unable to make contact with pupils or their parents by the end of each week, they will notify Mrs Reid or Mrs Barnett so that the office can follow up with families to ensure all pupils are safe, active and completing the assigned learning activities.

## 2. Pupils

- Participate in daily learning activities as indicated on the weekly plans.
- Read at least 20 minutes every day (this does not have to be in one 20 minute stint).
- To have daily fresh air and exercise.
- Complete learning activities to the best of their ability and by the due date (if stated).

## 3. Parents

- Be contactable by the school on the telephone number or email address provided. If a message is left by the school, parents should respond.
- Locate and follow the daily/weekly lesson plans from the website.
- Establish a daily routine and provide an appropriate space to support pupil learning.
- Set limits on technology use for games, social media, etc.
- Support your child to access DB Primary and help them with their learning activities.
- Expect your child to read at least 20 minutes every day.
- Ensure that children are eating healthy each day including fruits, vegetables and protein in their diets.
- It is important that pupils get an appropriate amount of sleep each night. The following guidelines should be considered: Ages 3-5 (11-13 hours of sleep), Ages 5-10 (10-11 hours of sleep).
- Children should be exercising at least an hour each day most of which should be moderate or vigorous aerobic activity. The teachers will provide you with some ideas.
- Health, wellness and social emotional needs must be a priority for all children during this time. We encourage parents to contact their local Health Visitor or GP.
- Any safeguarding/mental health concerns to contact the school and ask for the Designated Safeguarding Lead (Mrs Reid) to discuss it in more detail.
- Be sure to follow best practice hygiene including brushing teeth twice a day, bath and change clothes daily, wash hands regularly and follow government guidance measures.

If parents/carers need to contact any of the staff please email the school on [admin@perryfields-inf.essex.sch.uk](mailto:admin@perryfields-inf.essex.sch.uk) or call 01245 268714.

## **PUPIL PARTICIPATION**

### **Learning Activities:**

Learning activities should be meaningful and will be the expected lesson for that time of year. Teachers will provide clear guidance and expectations on their plans.

Teachers will highlight which learning activities need to be uploaded via DB Primary and by when. Parents and pupils may take pictures of non-digital work and email it to the teachers via DB Primary. Weekly spellings will be set and learnt at home which will be followed up with a test at home or school at a later date. The results of these tests can be uploaded onto DB Primary for the teacher to see their progress.

Paper and workbooks will be provided in children's 'Home Pack' as an alternative, if digital activities cannot be accessed.

Teachers will provide lessons/learning activities according to the following schedule.

	<b>Time</b>	<b>DAILY LEARNING</b>	<b>Enrichment:</b> Pupils will be assigned one activity per week per subject
<b>Foundation Stage</b>	Average of 150 minutes per day (2.5 hours) (Monday-Friday)	Phonics, reading, handwriting, speaking & listening, practical maths. Daily physical activity.	Art, PSHE,
<b>Year 1</b>	Average of 180 minutes per day (3 hours) (Monday-Friday)	Phonics, reading, handwriting, composition, mental maths, maths. Daily physical activity.	Science, PSHE, Art/DT, Music & History/Geography
<b>Year 2</b>	Average of 180 minutes per day (3 hours) (Monday-Friday)	Phonics, reading, handwriting, composition, mental maths, maths. Daily physical activity.	Science, PSHE, Art, Music & History/Geography

\*KS1 expectations approximately 3.0 hours a day and EYFS expectations approximately 2.5 hours a day.